

What is a Central Office?

A central office (or Intergroup) is an A.A. service office that involves a partnership among groups in a community – just as A.A. groups themselves are partnerships of individuals. A central office is established to carry out certain functions common to all the groups – functions which are best handled by a centralized office – and it is usually maintained, supervised, and supported by these groups in their general interest. It exists to aid the groups in their common purpose of carrying the A.A. message to the alcoholic who still suffers.¹

How the San Francisco/Marin Central Office Began

As Alcoholics Anonymous grew in the Bay Area, the first Central Office in San Francisco was established on January 27, 1947 at 693 Sutter St. In the early days, the Central Office served all of Northern California except for Alameda and Contra Costa counties. Since its first location, over 50 years ago, on Sutter St., Central Office moved five times before reaching

¹Reprinted from A.A. Guidelines, Central or Intergroup Offices, www.alcoholics-anonymous.org

its present location. Central Office has been at 1821 Sacramento St. between Van Ness and Franklin in San Francisco since November 2001.

Your Central Office Today

Today, the Central Office serves San Francisco and Marin counties (the Intercounty Fellowship of Alcoholics Anonymous) and is staffed by two full-time employees and many helpful volunteers who work to insure that the solution that Alcoholics Anonymous offers is available to all who seek assistance. Central Office functions both as a Business Center and a Service Center for the Intercounty Fellowship by offering a wide selection of A.A. Conference approved literature, and providing meeting space for many Central Office service committees.



What does the Central Office do?

The Central Office helps carry the A.A. message to the alcoholic who still suffers by coordinating the following services:

- Answers inquiries from those seeking help – suffering alcoholics, sober alcoholics, meetings, groups, professionals and the general public.
- Publishes and sells meeting lists.
- Maintains a telephone service for A.A. members and the general public.
- Maintains an informative and up-to-date website: www.aasf.org
- Acts as an information exchange for all SF and Marin A.A. meetings.
- Cooperates closely with other A.A. entities – GSO New York, General Service, Public Information/ Cooperation with the Professional Community, Hospitals & Institutions, Bridging the Gap, and all Central Office ad hoc committees.
- Orders and sells A.A. literature and sobriety medallions.
- Participates in local A.A. events.
- Maintains a 12-step list to help the still-suffering alcoholic.
- Publishes the monthly newsletter, *The Point*.
- Represents the Intercounty Fellowship at conferences of other Intergroup/central offices and maintains contact with them.

What can you do to help?

- **Visit Central Office** – meet the staff and share your experience, strength, and hope to help other A.A.'s carry our message.
- **Volunteer at Central Office** – help by answering phones and assisting with mailings.
- **Communicate with Central Office**– With your help, Central Office maintains current information about meeting locations, times and special events.
- **IFB representation** – represent your San Francisco or Marin AA group at the monthly Intercounty Fellowship Board meetings.
- **Group donations** – encourage your home group to send regular contributions to Central Office - attend your group's regular business meeting - get involved!
- **Individual donations** – consider putting \$2 in the basket instead of \$1 – Central Office's expenses have gone up! You can also donate directly to Central Office (not to exceed \$3,000 year). Or join the Faithful Fivers – call for details!
- **In-kind donations** – contact Central Office to see what is needed.

Service Meetings at Central Office

Archives Committee
3rd Sunday - 2:00pm

Access Committee
1st Tuesday - 6:00pm

Fellowship Committee
2nd Monday – 6:00pm

S.F. Public Information Committee
2nd Monday – 7:00pm

S.F. Teleservice Committee
3rd Monday – 6:30pm

The Point Committee
2nd & 4th Tuesdays - 5:30pm

Trusted Servants Workshop Committee
2nd Thursday – 6:00pm

12th Step Committee
2nd Wednesday – 6:30pm

Website Committee
3rd Wednesday – 6:30pm

Intercounty Fellowship Board
1st Wednesday - 7:00pm

Call our office or visit our website for the location of the Intergroup meeting

I am responsible...

When anyone, anywhere,

reaches out for help. I want

the hand of A.A. always to be there.

And for that. I am responsible.

Your AA Central Office



Central Office

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Intercounty Fellowship of Alcoholics Anonymous
serving San Francisco and Marin Counties